



SUMMARY

SFFCU allows you to request a payroll deduction or change in payroll deduction from your mobile app through secured messaging. Here's how...

CONTACT

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HOW TO REQUEST PAYROLL DEDUCTION

Mobile Version

LOGIN TO YOUR SFFCU ACCOUNT

- Tap the **Menu** or **More** icon.
- Tap the **Message Center** option.
- Tap **Compose** in the upper right-hand corner of your screen.

ENTER THE DETAILS OF YOUR REQUEST

- Select **Subject** by tapping the arrow at the end of the **Subject Line**. Choose **Payroll Deduction Request**.
- Tap the arrow at the end of the **Account field** and choose the appropriate account.
- Answer the **six (6)** questions in the message template completely.
- Tap **Send**.

AFTER YOUR REQUEST IS SENT...

- Members will receive a secured message indicating their request has been processed or additional information is needed.
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